Village Board of Trustees Agenda

Sandra "Sandy" Frum Board Room
1225 Cedar Lane Northbrook, IL 60062
Tuesday, November 10, 2026

7:30 PM

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **MINUTES APPROVAL**
   A. October 27, 2026 Regular Board Meeting Minutes for Approval
4. **PUBLIC COMMENT TIME**

   This agenda item is reserved for members of the public who desire to address the Village Board on a topic that is within purview and jurisdiction of the Village Board, but that is not listed in another location on the agenda. If you would like to speak about a matter that is listed on the agenda, we ask that you wait until that agenda item is called, and we will give you an opportunity to speak then. If your matter is on the "Consent Agenda", please let us know if you would like us to remove that matter so that you can speak about it.
   Anyone desiring to speak should fill out a written speaker form (located in the back of the Board Room) and submit it to the Village Clerk. "Public Comment Time" is not a forum for open dialogue or engagement with members of the Village Board. Rather, it is intended as an opportunity for you to make comments to the Village Board. While the Village Board will not immediately respond to public comments at this meeting, or engage in a back and forth discussion during the meeting, please be assured that the Board is actively listening to all comments, thoughts, and suggestions.
   All speakers will be limited to a total of three minutes. We request that everyone be respectful, civil, and non-repetitive; and we ask that members of the audience refrain from applauding or making any other comments during or after any speaker. Thank you for your understanding and taking the time to contribute to the success of our community.
5. **MANAGER'S REPORT**
   A. Weekly Village Manager Reports
      - Week ending October 30
      - Week ending November 6

   B. Notice of Receipt of Application, Waiver of Preliminary Review, and Assignment to the Plan Commission to Conduct a Public Hearing for a Zoning Code Text Amendment to Combine Adult Use Cannabis Dispensary and Medical Use Cannabis Dispensary into Cannabis Dispensary in the Northbrook Zoning Code per State of Illinois Public Act 104-463.
   This is an informational notice for an application and waiver of preliminary review, filed by the Village of Northbrook to amend the Northbrook Zoning Code to combine Adult Use Cannabis Dispensary and Medical Use Cannabis Dispensary into Cannabis Dispensary.
6. **WARRANT LIST**
   A. Review and Approval of Escrow Deposits/Performance Bond Refunds Processed Between October 16, 2026 - October 31, 2026

B. Review and Approval of Payments Processed Between October 16, 2026 - October 31, 2026

7. PRESIDENT'S REPORT

Community Moment

A. A Proclamation Recognizing the Village of Northbrook's 125th Anniversary of Incorporation
B. A Proclamation Recognizing November 11 as Veterans Day
C.
A Motion to Approve Commission Appointments

Senior Services Commission

- Sandra Whitmore for a term expiring April 30, 2027
- Rania El-Sorrogy for a term expiring April 30, 2028

Sustainability Commission

- Joan Crowe for a term expiring April 30,2029
- William Cleveland for a term expiring April 30, 2029
- Cecily Stash (student) for a term expiring June 30, 2027

Community Commission

- Eric Lawrence for a term expiring April 30, 2027
- Orla O'Regan (student) for a term expiring June 30, 2027

D. A Motion to Approve a Commission Chair Appointment
Arts Commission
- Mlyssa Sarandos as Arts Commission Chair beginning November 16, 2026 expiring April 30, 2028 to replace Bruce Bondy who is resigning from the Arts Commission effective November 15, 2026

E. A Motion to Approve the Village of Northbrook Calendar Year 2027 Advisory Board and Commission Meeting Calendar
The attached calendar sets the Village's Advisory Board and Commission Regular Meetings scheduled in Calendar Year 2027. The Regular Meetings of the Village Board of Trustees were approved at the July 28, 2026 Board of Trustees meeting and are included in the attached calendar.

F. An Ordinance to Amend the Annual Fee Ordinance to Increase the Number of Class A Liquor Licenses to Enable a License to be Issued to Hometown Coffee Northbrook LLC located at 1290 Shermer Road
Hometown Coffee Northbrook LLC to be located at 1290 Shermer Road has applied for a Class A Liquor License and this Ordinance will increase available licenses in this class to provide the Liquor Commissioner the ability to issue the license to the applicant.

8. CONSENT AGENDA

The matters listed for consideration on the Consent Agenda are matters that appear to have the unanimous support of the Board of Trustees. The Village President will review, designate the resolution or ordinance number for passage and then inquire if any member of the Board or member of the public objects to any item on the Consent Agenda. If any objections are raised, the matter will be removed from the Consent Agenda and relocated to a location on this agenda for consideration during the appropriate Board Committee report. If no objection is voiced, the Village President will request a motion and second for passage of all items listed. The resultant roll call vote on the Consent Agenda will be applicable to each individual agenda item.

A. A Resolution Waiving Competitive Bidding and Approving the Purchase of an Annual Cisco Maintenance and Subscription Renewal from Tusker (Formerly Mindsight IT) of Downers Grove, Illinois

This Resolution waives the competitive bidding process and approves the purchase of an annual Cisco maintenance and subscription renewal with Tusker (formerly Mindsight IT) of Downers Grove, Illinois.

B. A Resolution Approving the Annual Subscription Renewal for Geographic Information Systems Software from Esri, Inc.

This Resolution approves the renewal of an annual software subscription for Esri Geographic Information Systems software in use by all Village Departments.

C. A Resolution Approving a Fiscal Year 2027 Contribution in the Amount of $84,109.00 to the Northbrook Chamber of Commerce & Industry

The Village annually budgets 9.1% of its estimated annual collected hotel tax revenues to support the Northbrook Chamber of Commerce and Industry. The 9.1% is determined by calculating the ratio of .5% over the total 5.5% hotel/motel tax rate.

D. A Resolution Approving Task Order No. 15 for Purchase and Installation of a Conference Room Videoconferencing and Collaboration System for a Village Hall Conference Room from Sentinel Technologies, Inc. of Downers Grove, Illinois

This resolution approves the purchase of equipment, maintenance, and professional services for the installation of a conference room videoconferencing and collaboration system for a conference room in Village Hall.

E. A Resolution Authorizing an Agreement for the Installation of New Electrical Conduit and Service for the Cedar Lane Water Tower by Kordick Electric Company, Inc. of Northbrook, Illinois.

This project provides for the installation of a dedicated ComEd electrical conduit and service for the Village's Cedar Lane Water Tower, located behind Village Hall at 1245 Cedar Lane. The establishment of a dedicated service line will allow for the continuing operation of the Water Tower independently from the current Fleet Maintenance Garage.

F. A Resolution Approving a License Agreement with Adam and Michelle Jonckheere for the Installation and Maintenance of a Vinyl Fence on the Public Right-of-Way Adjacent to 2401 Maple Avenue

Consideration of the approval of a non-exclusive license agreement granting the homeowners a license to install and maintain a 4-foot-tall vinyl fence within the unimproved right-of-way along the east side of the subject property.

G. A Resolution Approving an Intergovernmental Agreement with Wheeling Township for Snow & Ice Control Services on Forest View Drive for the 2026/2027 Winter Season
The proposed Intergovernmental Agreement ("IGA") with Wheeling Township allows the Village to provide Snow & Ice Control Services on a designated section of Forest View Drive during the 2026/2027 Winter Season. The Village has maintained an agreement with Wheeling Township for these services since 1997.

H. A Resolution Authorizing a First Renewal of Agreements for Emergency Contractual Assistance with Kloepfer Construction, Inc. of Northbrook, IL, and DiMeo Brothers, Inc. of Arlington Heights, IL
The Village of Northbrook owns and maintains sanitary sewer, storm sewer, and water mains within its boundaries. On occasion, Public Works requires emergency contractual assistance for underground utility repairs when Village crews are already responding to other emergencies or addressing urgent operational needs.

I. A Resolution Waiving Competitive Bidding and Authorizing the Purchase of Liquid Organic Deicing Material for the 2026/27 Winter Season from SNI Solutions, Inc. of Geneseo, Illinois
The Village uses a liquid organic deicing material to pre-treat roadways ahead of snow and ice events. This application helps delay the need for salting operations and reduces the amount of road salt required during snow and ice removal activities.

J. A Resolution Authorizing the Procurement of Audio/Visual Rental and Support Services from TC Furlong for Village Meetings Conducted at Locations Outside Village Hall
The rental of audio/visual services has been essential for Plan Commission Special Meetings at Techny Prairie Activity Center to ensure that proceedings are clearly heard and viewed by those attending in person and by residents accessing the meetings through the Village's online streaming channels. With additional meetings planned, increased spending authority is required.

K. Motion to Approve the October 13, 2026 Closed Session Minutes held during the Committee of the Whole

9. ADMINISTRATION AND FINANCE

10. PLANNING AND ECONOMIC DEVELOPMENT

A. A Public Hearing to Consider a Request for a Pre-Annexation Agreement at 3903 Oak Avenue (Docket No. PPA-26-06)
A public hearing has been scheduled to consider a pre-annexation agreement for a single-family lot in the Mission Hills neighborhood of Northbrook.

B. A Resolution Authorizing the Approval and Execution of the Pre-Annexation Agreement by and between Village of Northbrook and Anton German and Olga German as the Owner of 3903 Oak Avenue (Docket No. PPA-26-06)
Consideration of a Resolution to approve a pre-annexation agreement for a single-family lot in the Mission Hills neighborhood of Northbrook.

11. COMMUNITY AND SUSTAINABILITY

12. HOUSING

13. LABOR RELATIONS

14. PUBLIC WORKS AND FACILITIES

15. PUBLIC SAFETY

A. An Ordinance Authorizing the Disposal of Surplus Property and Approving the Purchase of an Ambulance from Foster Coach Sales, Inc.
Authorization for purchase of a new ambulance to replace unit #65, a 2017 Freightliner Horton medium-duty ambulance, is being requested at this time due to existing procurement lead times of 30-36 months.

B. An Ordinance Authorizing the Disposal of Surplus Property and Approving an Agreement with Seagrave Fire Apparatus, LLC of Clintonville, WI for the Advance Ordering and Purchase of a Replacement Tower Ladder Truck
A Village owned tower ladder truck is scheduled to be decommissioned and disposed of following its 20-year service life. A new tower ladder truck is being purchased to replace it.

C. A Resolution Approving an Amended and Restated Intergovernmental Agreement for the Northeastern Illinois Regional Crime Laboratory
The Amended and Restated IGA brings all NIRCL members under a single, current IGA and provides the contractual framework for the proposed relocation of the NIRCL facility which requires a new, unplanned financial obligation for all Members.

16. COMMUNICATIONS AND OUTREACH

A. A Motion to Approve the Community Commission Recommendations for the Village's Annual Grant Program Funding
Following a detailed review of grant applications, the Community Commission is recommending to the Village Board for their consideration the recipients of the Village's Annual Grant Program funding.

B. A Resolution Approving the Funding for Non-Profit Community Organizations as Part of the Village's Annual Grant Program
The Village's Fiscal Year 2027 budget includes funding for the Village's Annual Grant Program to support non-profit organizations that provide a cultural or resident resource to the community. This item formally authorizes the Village Manager to issue payments on behalf of the Village in the amount not-to-exceed $26,000.

17. REMARKS FOR THE GOOD OF THE ORDER

18. CLOSED SESSION

19. ADJOURN

The Village of Northbrook is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are requested to promptly contact the Village of Northbrook at (847) 272-5050 to allow the Village of Northbrook to make reasonable accommodations for those persons.